



# Child Care & Nutrition, Inc.

## Mini-Teddy Newsletter

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October 2018 Edition

### Re-Enrollment Time

Re-enrollment packets were mailed out on August 31st. If you have not yet received a packet of 10 re-enrollment forms along with the instructions for completing them, please contact the office immediately so we can get some sent out to you. Please be sure to have the parents fill them out and sign them no later than October 31, 2018. Then mail them to the CCNI office as soon as possible to avoid deductions. It is important that they be done no later than October 31st to ensure there are not any gaps in enrollment. We are getting packets in daily and are working hard to update all of the children's dates!

### Customer Service Matters!

Occasionally when processing your claims we may need to reach out to you for clarification in order to avoid a claim reduction. We understand that it is not easy to answer the phone or reply to an email during your daycare hours, as you are busy taking care of priority number one, the children. We will leave messages when possible and if you have a message from us please be mindful of potential response deadlines. If we don't hear back from you by the deadline we may have to proceed with processing the claim without the appropriate information, which could lead to claim deductions. FRE-012 If you have a preferred method of contact, whether it's a phone call or email, feel free to let us know!

### Infant Meal Pattern

Big changes to the infant meal pattern were announced when the new meal patterns guidelines were rolled-out last year. Since then we have received even more clarification. A common source of confusion is what can be served in place of iron fortified infant cereal (IFIC) at meals versus snacks. At meals (Breakfast, Lunch, Supper), only a meat or meat alternate may be served in place of the IFIC – such as yogurt, cheeses, meats, eggs, etc. At snacks, only a grain can be served in place of the IFIC – such as crackers, toast, dry cereal, etc. Example: At Breakfast pancakes would not be a creditable substitute for the IFIC, eggs would be a creditable substitute.

### Prior Notification of Closure

If you are going to be closed we ask that you let us know in advance when possible to avoid an attempted home visit. We ask that you do not try to inform us of your closure using the "Comments" section of KidKare. CCNI staff including your monitor cannot see these notes until we are processing your claim. If you want to use KidKare to notify CCNI Staff of an upcoming closure you absolutely can, however we ask that you please use the calendar feature since it is viewable by your monitor and the office and is an appropriate way to inform CCNI staff of your closure. There is a great how-to for using the calendar on the KidKare help site if you have not used it yet.

### CCNI Holiday Schedule

It seems too soon to be thinking about the holidays, but the months are flying by and before we know it we'll be in the full swing of the holidays! CCNI will be closed on the dates below to allow our staff to spend time with their loved ones. We appreciate your understanding.

#### *-Office Closures-*

**Thanksgiving: Thursday & Friday, November 22 & 23**

**Christmas: Monday & Tuesday, December 24 & 25**

In addition, as always if you plan to be open on a holiday please be sure to make a note of that on your claim.

### Claiming/Reimbursement dates for October 2018

#### First Round:

If CCNI receives claim by noon on November 1  
Reimbursement will be sent on November 9

#### Second Round:

If CCNI receives claim by noon on November 8  
Reimbursement will be sent on November 16

#### Third Round:

If CCNI receives claim by noon on November 15  
Reimbursement will be sent on November 23

## KidKare Users

We will be phasing out the option to choose “Other Cereal” or “Other Crackers” for the grain category for recording food. We will let you know in a future newsletter when those options will be removed from the lists. If you use pre-planned menus in KidKare please update them with specific cereals/crackers. We are doing this to allow more accuracy in your claiming. If what you are serving is not an option in the list, please choose the closest item to it and put a note in your comments box of what was actually served. Please note that items like cereal often contain the brand name and generic versions in the same food item listing, such as “Cheerios, plain (or any store brand)”. This means if you are serving a generic version of Cheerios, you should still choose this option when recording your meal for the day. If you regularly serve an item that is not available to choose in the list, please contact us - if we can verify it is a creditable food item, we are happy to add it for you! That goes for any food item, over the years we have added new foods for providers, especially new fruits and veggies!

## CCNI Management Update

CCNI’s long time Executive Director, Sharon, retired on June 30, 2018 after starting CCNI roughly 34 years ago. The CCNI Board of Directors offered the vacant position to the Associate Director, Nicole Rasmussen, who applied and was interviewed in the spring of 2018. Nicole accepted the position of Executive Director at the August 2018 CCNI board meeting. Nicole began her employment with CCNI in March 2011 as a Monitor/Claims Processor, in 2012 became CCNI’s Associate Director. Nicole lives on a small acreage just outside of Ivanhoe with her husband and three children ages 7, 5, and 4.

As Nicole accepted the Executive Director position the Associate Director position became vacant. Sherri Looft, the Office Supervisor applied for, was offered, and accepted the Associate Director position as of October 1, 2018. Sherri has been working at CCNI since July 2013. She started as a Claims Processor then became the Office Supervisor in October of 2015. Sherri lives in Marshall, MN with her husband and 6-year-old son.



# recipe *Zoe's Roasted Sweet Potato Sticks*

## ingredients

*2 large sweet potatoes*

*2 tbsp olive oil*

*Salt*

## directions

*Using a sharp knife, slice the potatoes into thin pieces. Toss with olive oil and sprinkle with a dash of salt. Spread the sweet potato sticks on a baking sheet in a single layer. Roast at 425 for 25 minutes. Turn the sticks over and cook for another 15 minutes. Serve with ¼ cup of plain hummus.*



*Snack Crediting: 4 Servings for ages 1-5*  
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