

Child Care & Nutrition, Inc.

Mini-Teddy Newsletter

April 2016 Edition

Congratulations, Tracy!



Tracy Jasken was awarded Provider of the Year in February by the Scott County Daycare Association! We are so proud of our CCNI Provider.

If you know anyone who is being honored, let us know so we can share their good news with the rest of our CCNI family!

THANK YOU EVERYONE who supported our Schwan's Campaign. We raised over \$1,000 which goes back into our resources such as the Calendar Keepers, Minute Menu recordkeeping for clients, etc.

Claiming Dates for April, 2016

Claim received by noon, April 7
Payment will be sent by April 15

Claim received by noon, April 14
Payment will be sent by April 22

Claim received by noon, April 21
Payment will be sent by April 29

Minute Menu Tips

Are you serving peanut butter and claiming it with a meat alternate on your Minute Menu claims? Simply write the other meat you served in the "Menu Comments" Section of your menus. Suggestions to supplement peanut butter with a meat alternate are cottage cheese, yogurt, string cheese, nuts or seeds (age appropriate), or meat slices.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov. This institution is an equal opportunity provider.

Recipe of the Month

Julie Eberhardt from Rochester shared this recipe with us. Instead of using CN labeled Chicken Nuggets for her crew, she makes her own! It is so easy and tastes so wonderful!

Thank you for sharing Julie, you will receive a gift at your next home visit. Anyone who shares a recipe that is printed in the newsletter will receive a gift, also! Send those recipes in and if you have variations of the recipe printed below, let us know so we can share them with others, also.

Healthy Nuggets

16 ounces (2 large) skinless boneless chicken breasts Cut each breast into 12 equal pieces

2 tsp olive oil
6 TBSP whole wheat Italian seasoned bread crumbs
2 TBSP parmesan cheese
Olive oil spray
2 TBSP panko
Salt and pepper to taste

Put olive oil in one bowl and the breadcrumbs and parmesan cheese in another bowl. Season chicken with salt and pepper, then put the chicken in the bowl with the olive oil and mix well, so the olive oil evenly coats all of the chicken. Put a few chunks of chicken at a time into the bread-crum mixture to coat, then place on oil sprayed baking sheet. Lightly spray the top with olive oil spray and bake for 10 minutes. Turn chicken over and bake for another 4-5 minutes until chicken is fully cooked.

Serving size: 1 nugget = approximately 1 ounce meat/meat alternate for 1 -2 year olds.

2 nuggets = approximately 2 ounces of meat/meat alternate for 3-5 year olds.

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Child and Adult Care Food Program Appeal Procedure

A provider who participates in the Child and Adult Care Food Program (CACFP) under the sponsorship of Child Care & Nutrition, Inc (CCNI) may appeal actions taken by Child Care & Nutrition, Inc (CCNI) in accordance with this procedure. CACFP appeal procedures are authorized at 7 CFR 226.6(l). The following types of Sponsoring Organization actions are appealable:

- Proposed termination of CACFP
- Suspension of CACFP

To appeal a Child Care & Nutrition, Inc (CCNI) action:

- Submit your written request for an appeal to: Sharon Rasmussen, Executive Director, PO Box 138, Ivanhoe, MN 56142. Your request for an appeal must be submitted no later than 15 working days after you receive this notice. Your appeal request must include all of the required information listed in (2) Appeal Request and Deadline under Appeal Procedure-Rights and Responsibilities below.
- Child Care & Nutrition, Inc (CCNI) strongly recommends that an appeal request and any other written documentation be sent in a manner that provides proof of delivery, such as certified mail – return receipt requested.
- Within 10 working days of receipt of your appeal request, Child Care & Nutrition, Inc (CCNI) will notify you by certified mail - return receipt requested, or other delivery method, which could include faxing or email response, that your request has been received.

Appeal Procedure – Rights and Responsibilities

1. **Notice of Action** When an action is taken or proposed that is subject to appeal according to CACFP regulations, the Sponsoring Organization provides notice of the action to the Provider. The notice describes the action being taken or proposed, the basis for the action, and includes this CACFP Appeal Procedure.
2. **Appeal Request and Deadline** To appeal the Sponsoring Organization's action, the Provider must submit an appeal request in writing to Sharon Rasmussen, Executive Director, PO Box 138, Ivanhoe, MN 56142 not later than 15 working days after the date the notice of action is received. The Sponsoring Organization will acknowledge the receipt of an appeal request by certified mail - return receipt requested, or faxed or emailed (when possible)

within 10 working days of Sponsoring Organization's receipt of the request.

a. An appeal request must include:

- i. **Provider's Name, provider number, address, phone, email, and fax number available.**
- ii. **Identification of Sponsoring Organization action(s) that are being appealed.**
- iii. **The appeal request must be signed and dated.**

3. **Representation** Provider may represent her/himself, or retain legal counsel, or be represented by another person.
4. **Review of Record** Information on which the Sponsoring Organization's action was based must be available to Provider from the date of receipt of provider's appeal request.
5. **Opposition** Provider may refute the findings contained in the notice of action by submitting written documentation to the Appeal Official. In order to be considered, written documentation must be submitted not later than 30 working days after receipt of the notice of action.
6. **Appeal Official** The Appeal Official must not be involved in the action that is being appealed and not have a direct personal or financial interest in the outcome of the appeal. Provider may directly contact the Appeal Official. Upon request, CCNI will provide name and contact information for the Appeal Official.
7. **Basis for Decision** The Appeal Official will make a determination based solely on the information provided by Provider, information provided by Sponsoring Organization, Federal and State laws, regulations, policies, and procedures governing the Program.
8. **Time for Issuing Decision** Within 60 working days of the Appeal Official's receipt of the appeal request, the Appeal Official will inform Provider of the appeal outcome(s) by certified mail - return receipt requested, or by fax or email, if feasible. This timeframe is an administrative requirement for Sponsoring Organization and may not be used as a basis for overturning Sponsoring Organization's action if a decision is not made within the specified timeframe.
9. **Final Decision** The determination made by the Appeal Official is the final administrative determination to be afforded to the Provider.
10. **Record** Sponsoring Organization maintains searchable records of appeals and results, subject to the Minnesota Government Data Practices Act