



Teddy Bear

January/February 2010

Volume 26, Issue 1

**We wish you blessings in
2010
Happy New Year!!**

**A big welcome to our
newest members**

In the news:

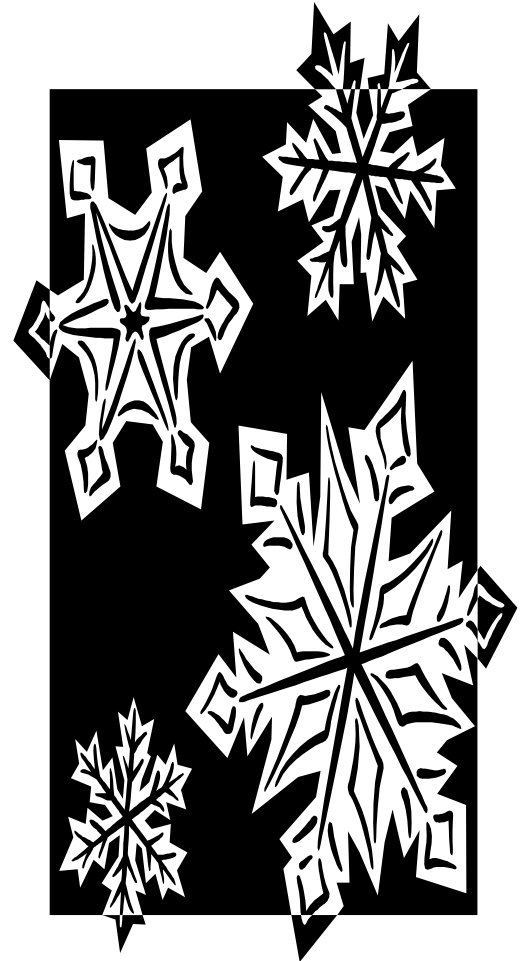
DeSarae LeGrand (Anoka Co.) has been awarded a Child Development Associate (CDA) Credential in recognition of outstanding work with young children. The credential was awarded by The Council for Professional Recognition in Washington, DC which represents the early childhood education profession.

Congratulations, DeSarae!!

In this issue:

** The workshop schedules are enclosed - call or email the trainer to register for the workshop in your area.

** Have you registered with the CCR&R to attend the "Kids First" Conference? It will be at Jackpot Junction on Jan 29-30 - it's a great conference and a great facility.



Child Care & Nutrition, Inc.

P.O. Box 138 324 N. Norman
Ivanhoe, MN 56142

800/634-3359
507/694-1499

www.childcarenutrition.com
ccnikids@frontiernet.net

Claim deadlines:

Mail by:	Payment sent:	Mail between:	Payment sent:
Jan 4.....	Jan 15	Jan 5-10.....	Jan 29
Feb 3.....	Feb 18	Feb 4-10.....	Feb 26

These timelines assume that your claim is **COMPLETE** when we receive it in our office!
 We cannot request funds from the state based on an incomplete claim.

When we send a payment it will be in your bank account the next business day!

	Office Staff	Field Staff	Home Phone:
S	Sharon Rasmussen, Exec. Director	Connie Lundholm	763-757-9346
T	Diane Healy, Associate Director	Kim Boutain	320-986-2431
	Erin Owen, Claims Processor	Brenda Hackbarth	507-335-7740
A	Thea Keifer, Claims Proc/Monitor	Ann Roles	507-625-7964
	Katie Wendinger, Office Clerical	ReNae Motl	952-443-2320
F	Mary Jerzak, Claims Processor	Genevieve Hadley	763-682-5592
	Audrey Citterman, Assistant	Lacy Dohlman	507-324-9262
F	Lona Faaborg, Accountant	Elizabeth Mork	763-427-3775
		Kary Boll	701-200-9083

Effective October 1st – CCNI OFFICE HOURS – 8:00-4:30 Monday-Thursday and 8:00-2:00 Friday

Child Care & Nutrition, Inc.
 P.O. Box 138
 324 N. Norman St.
 Ivanhoe, MN 56142

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A Guide to Keeping Records

It may be a good idea to review what items we need to retain for future information. There are several websites for you to refer to if you have items that are not listed here.

Keep Forever

- * Birth Certificates
 - * Death Certificates
 - * Military Documents
 - * Employment Records
 - * Social Security Card
 - * Marriage Certificates
 - * Divorce Certificates
 - * Immunization Record
 - * IRA Contributions
- * Tax Returns: The IRS can audit your returns from 3 years ago; 6 years if you grossly under reported; indefinitely if you filed a fraudulent return or did not file. So you could pitch your returns after 7 years... however, if they claim you didn't file, and you pitched it... well, it wouldn't hurt to have it handy.

Keep During Ownership

- * Car Titles and Service Records
- * Receipts, Manuals, and Warranty Information for Appliances
- * Receipts for Major Purchases like Jewelry, Furniture, and Computers

Ownership Plus 7 Years

Even after you sell investments or real estate, you'll still need to keep the gain or loss documentation for tax purposes.

- * Stocks, Bonds, and Investment Records
- * Home Improvement Documentation
- * Savings Certificates
- * Real Estate Records

Keep 7 Years

Many of the following will contain information that supports tax returns. Therefore it's best to keep the following for seven years:

- * Canceled Checks
- * Old Bank Statements
- * Supporting Documentation for Tax Returns
- * Credit Card Statements
- * Retirement Plan Contributions

Until Specified Date

- * Annual Retirement Statements: Until retirement and funds are exhausted.
- * Insurance Policies - Until property is sold, policy expires, and all claims are settled.
- * Wills: Until replaced by a new one.

Throw Away

- * Receipts not used for Warranties, Taxes, or Insurance
- * Paycheck Stubs: Once you get your W-2, you can toss them
- * Phone Bills not needed for taxes

CCNI's Nutrition & CACFP Winter/Spring 2010 Workshop Schedule

Please review the sites and the dates below for a large-group workshop closest to you!

Contact the trainer listed below for signing up for the workshop of your choice! We need a minimum of 20 signed up to hold the class. The Trainer may cancel if there are not enough enrolled to hold a class. She will contact you in case of cancellation. Description of Workshop: You will learn to incorporate activities and fun into your meals! This is a must see! Lots of handouts, info, & fun gifts for you! New regulations will be explained!

<i>Date</i>	<i>Address</i>	<i>Time</i>	<i>Trainer</i>
<i>January 29, 2009</i> <i>"Kids First"</i> <i>Conference</i>	Jackpot Junction County Road 2 (Hwy 71&23) Morton, MN	7:00-9:00 PM	Registration with CCR&R <u>If not attending full conference, call CCNI at 1-800-634-3359 to register</u>
<i>February 8, 2010</i>	Cub Foods Riverdale Com. Bldg. 12900 Riverdale Blvd Coon Rapids,	6:30-8:30 PM	<u>Beth Mork</u> <u>Call 763-442-0985</u> <u>Or email: bethmork@comcast.net</u>
<i>February 10, 2010</i>	Bemidji Public Library 509 America Ave. NW Bemidji	6:30-8:30 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>February 11, 2010</i>	Dr. Thompsons Office (basement) 131 Main Ave. W. Winsted	6:30-8:30 PM	<u>Ann Roles</u> <u>Call 507-327-2035</u> <u>Or email:Roles5@hickorytech.net</u>
<i>February 16, 2010</i>	Family Service Building 114 N. Holcomb, Suite 200 Litchfield	6:00-8:00 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>February 20, 2010</i>	Buffalo Community Center 206 Central Ave Buffalo	10:00 AM - 12:00 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>February 22, 2010</i>	Grace Fellowship Lutheran Church 8601 101 st Ave (Hwy 169 & 101 st) Brooklyn Park	6:30-8:30 PM	<u>Beth Mork</u> <u>Call 763-442-0985</u> <u>Or email: bethmork@comcast.net</u>
<i>February 22, 2010</i>	Shakopee Community Center 1255 Fuller St. Shakopee	6:30-8:30 PM	<u>ReNae Motl</u> <u>Call: 952-443-2320</u> <u>Or email:Renae213@embarqmail.com</u>
<i>February 23, 2010</i>	Snell Motors (Community Bldg) 1900 Madison Avenue Mankato	6:30-8:30 PM	<u>Ann Roles</u> <u>Call 507-327-2035</u> <u>Or email:Roles5@hickorytech.net</u>
<i>February 27, 2010</i>	St. Cloud Library (Bremer Bldg) 1300 W. St. Germain St. St. Cloud	10:00AM- 12:00 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>March 5, 2010</i>	Sherburne Co. Govt. Center 13880 Highway 10 Elk River	6:00-8:00 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>March 8, 2010</i>	Family Service Building 2200 23 rd ST. NE Willmar	6:00-8:00 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>March 9, 2010</i>	United Methodist Church 119 E. 2 nd St. Fairmont	7:00-9:00 PM	<u>Brenda HackbARTH</u> <u>Call: 507-335-7740</u> <u>Or email:bh.hackbARTH@frontier.net</u>
<i>March 11, 2010</i>	Galaxie Library (lg conf rm) 14955 Galaxie Ave. Apple Valley	6:15-8:15 PM	<u>ReNae Motl</u> <u>Call: 952-443-2320</u> <u>Or email: Renae213@embarqmail.com</u>
<i>March 15, 2010</i>	Benson Public Library 200 13 th St. N. Benson	6:00-8:00 PM	<u>Genni Hadley</u> <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>

CCNT's Nutrition & CACFP Winter/Spring 2010 Workshop Schedule

Please review the sites and the dates below for a large-group workshop closest to you!

<i>Date</i>	<i>Address</i>	<i>Time</i>	<i>Trainer</i>
<i>March 16, 2010</i>	St Peter Community Center (Rm102) 600 S. 5 th St. St. Peter	6:30- 8:30 PM	Ann Roles <u>Call 507-327-2035</u> <u>Or email:Roles5@hickorytech.net</u>
<i>March 16, 2010</i>	Library 120 N. Cass Avenue Springfield	7:00- 9:00 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>
<i>March 18, 2010</i>	Public Library 509 S. Lincoln St. Redwood Falls	7:00- 9:00 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>
<i>March 22, 2010</i>	Chaska Community Center 1661 Park Ridge Drive Chaska	6:30- 8:30 PM	ReNae Mod <u>Call: 952-443-2320</u> <u>Or email: Renae213@combarqmail.com</u>
<i>March 25, 2010</i>	Watsonwan Human Services 715 2 nd Ave St. James	6:30- 8:30 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>
<i>March 30, 2010</i>	Community Center 110 Oscar Ave. N. (City Administration offices) Canby	7:00- 9:00 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>
<i>April 8, 2010</i>	Human Services Building 2 Roundwind Road Luverne	7:00- 9:00 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>
<i>April 13, 2010</i>	Public Library 1000 Washington Ave. Detroit Lakes	6:00- 8:00 PM	Genni Hadley <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>April 13, 2010</i>	St. Stephens Lutheran Church 1301 S. 4 th St. Marshall	7:00- 9:00 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>
<i>April 14, 2010</i>	Moorhead Univ/ Comstock Union Building 615 14 th St. S #205 Moorhead	6:00- 8:00 PM	Genni Hadley <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>April 15, 2010</i>	First Lutheran Church 200 E. 5 th St. Morris	6:30- 8:30 PM	Ann Roles <u>Call 507-327-2035</u> <u>Or email:Roles5@hickorytech.net</u>
<i>April 16, 2010</i>	Douglas Co Library 720 Fillmore St. Alexandria	6:00- 8:00 PM	Ann Roles <u>Call 507-327-2035</u> <u>Or email:Roles5@hickorytech.net</u>
<i>April 19, 2010</i>	Sibley Co Courthouse (Basement) 400 Court Ave. Gaylord	7:00- 9:00 PM	Ann Roles <u>Call 507-327-2035</u> <u>Or email:Roles5@hickorytech.net</u>
<i>April 20, 2010</i>	Montevideo Public Library 224 S. 1 st St. Montevideo	6:00- 8:00 PM	Genni Hadley <u>Call: 763-682-5592</u> <u>Or email:Genni.ccni@hotmail.com</u>
<i>April 20, 2009</i>	Pizza Ranch 1132 Oxford Worthington	6:30- 8:30 PM	Brenda Hackbarth <u>Call: 507-335-7740</u> <u>Or email:bbhackbarth@frontiernet.net</u>

PLEASE attend the closest workshop in your area! You will receive lots of great information and free help for record keeping and other activity tools. However, if you absolutely cannot attend, ONLINE Training will be